

Social Value UK Recruitment Pack

Job Title: Civil Society Lead

Salary: Scale 2:2 - £27,000-30,000 pro rata

Hours: 35 hrs per week

Employment status: Fixed term contract - 12 months

Location: SVUK headquarters is in Liverpool however remote working is considered a reasonable alternative for the duration of this contract.

Job Description

We are looking for an experienced Social Value Practitioner who can lead our work within the civil society sector. This is an exciting new role for a dynamic individual who can help us achieve our strategic goal of working with VCSE organisations to develop better impact measurement and management for the sector.

The role involves leading the delivery of strategic projects for the civil society sector, supporting the growth of the civil society within the membership and developing new business opportunities. We are looking for someone who is highly organised, motivated and can be part of an exciting team as we look to scale our activities.

The Social Value Civil Society Lead will report to the Chief Executive of Social Value UK and work in collaboration with the whole team.

Main Duties and Responsibilities

Lead on current Civil Society projects

Leading and project managing SVUK's role as partner in the [Inspiring Impact](#) programme

Running regular workshops (online and when possible face to face) across the UK specifically for VCSE organisations on how to measure and manage impact

Managing relationships with regional partners and developing new relationships where needed

Managing project responsibilities with other project partners in other UK countries, and with Project Lead

Developing legacy / continuity plan for close of Inspiring Impact project in August 2021.

Support existing Civil Society members

Leading SVUK's support to all Civil Society members to design and manage member experiences. Working in collaboration with the membership team.

Running introductory workshops for new civil society organisational members (either face to face or online)

Working with Membership Coordinator and CEO to develop and support regional network development with regional partners

Attract new members, support SVUK business development

Identifying and engaging with new members and partners to grow membership

Working with CEO and other team members to develop new business opportunities to grow and support the membership, primarily Civil Society focused, but could also include other linked areas.

Identify and apply for relevant funding opportunities to develop innovative projects that support SVUK's mission

Representing Social Value UK and providing thought leadership

Representing Social Value UK at sector events such as conferences, roundtable discussions and key developments for the sector. This is likely to include some public speaking.

Writing blogs that summarise key themes or important topics for impact measurement and management for the civil society sector

Convening SVUK members and partners to develop thought leadership. This might include research, campaigning or co-producing guidance materials for the sector.

Other responsibilities

Supporting SVUK's work to be as inclusive as possible in terms of diversifying our community of practitioners, developing materials and services for under-represented groups.

Working closely with the team to promote social value brokerage - meaning enhanced relationships between civil society organisations and private and public sector

Supporting the team through social media engagement and effective communications

Contributing to UK and International events and campaigns

Person Specification

Essentials

- Working for organisations in the UK voluntary, community and social enterprise (VCSE) sector
- Practical experience in social impact measurement and social return on investment (SROI)
- Demonstrable experience within the delivery of workshops or training
- Proven experience of development of leads into new business opportunities
- Excellent verbal presentation skills
- Excellent written communication skills, including writing reports and thought pieces
- Proven project management experience
- Proficient with the use of Microsoft applications including Word and Excel
- Ability to work as part of a team
- Ability to manage own workload
- Excellent time management skills

Desirable

- Experience of working within organisational development
- Managing an online network or community.
- Research skills, preferably in participatory methods
- Digital skills including previous experience using GSuite for Business, Salesforce and Zoom

Please submit your CV, cover letter and completed equality and diversity monitoring form to info@socialvalueuk.org no later than WEDNESDAY 21ND OCTOBER AT 5PM.

Applications must include all requested documents to be considered.

Interviews will take place on Monday 26th October 2020 and detailed feedback will be provided to shortlisted candidates only.

We will endeavour to let you know if your application has been unsuccessful however if we receive more than 50 applicants this will not be possible.